AvePoint®

Entra ID Backup Activation Checklist

Follow these steps to set up and manage Entra ID for AvePoint Cloud Backup:

✅ **01** **Sign up for AvePoint Online Service to use AvePoint Cloud Backup for IaaS + PaaS.**

Visit the AvePoint Online Services website (for commercial use) and sign up for a free trial of AvePoint Cloud Backup for IaaS + PaaS. You will get a FREE 30-day trial subscription. During this special promotional period, your AvePoint representative will be in touch to upgrade the trial to end of September, 2024.

✅ **02** **Access AvePoint Online Services.**

Sign in to AvePoint Online Services using the corresponding account. See Sign into AvePoint Online Services for details.

✅ **03** **Connect your Microsoft Entra tenant to AvePoint Online Services.**

If you want to protect your Microsoft Entra tenant via AvePoint services, your tenant owner or service administrators must first connect the tenant to AvePoint Online Services. See Connect Your Tenants to AvePoint Online Services for details.

✅ **04** **Configure the service app profile.**

Set up the app profile for the service app required to protect the Microsoft Entra. Use your Microsoft 365 Global Admin Account to consent to the application. See Create a Service App and Grant the Consent for details.

✅ **05** **Create the backup scope.**

Navigate to Cloud Backup for IaaS + PaaS > **Backup** page and create a backup scope for the Microsoft Entra tenant that you want to protect. Define whether to protect the Sign-in log or Audit log, configure the backup start time, and ensure the data retention policy meets your organization's needs. The backup job will run once a day. See Create a New Backup Scope for Microsoft Entra ID for details.

If you also would like to protect the admin portal settings, see Create a New Backup Scope for Admin Portal Settings for details.

✅ **06** **Monitor and manage backups.**

Regularly monitor the backup status and ensure that backups are running as scheduled. See Monitor Your Backup for details.

Use the Subscription Consumption report and Backup Analysis report to track your subscription utilization and backup statistics. See Reports for details.

✅ **07** **Test Restores.**

Periodically test the restore process to ensure that you can recover data quickly and accurately.

Compare backups to ensure you are restoring the correct files. See Use the Compare Method for details.

> *We also provide complimentary assistance to ensure you get the most value out of your trial experience and are able to explore the full set of capabilities available to you. Feel free to reach out to your AvePoint Representative to get onboarding support service.*