

Understanding Potential Risk in Microsoft Office 365

Our Solutions, Your Practice



Microsoft
Partner



Gold Application Development
Gold Collaboration and Content
Gold Cloud Productivity
Gold Messaging
Gold Datacenter

Collaborate with Confidence

Accessible content is available upon request.



Agenda



Data Vulnerability



Developing External & Internal Sharing Security Policies



Backing Up Critical Data



Ensuring Rapid Restore Times



Mitigating Ransomware



Q&A



Why Secure Collaboration?

Budgets, Plans,
Target Lists



Product Design,
and Architecture



The things we collaborate on
are **sensitive**.

Results and
Analysis



Business Reviews
and Strategy



We're not as protected as
we think.



Are You Exposed?



Can you pull a report to show everyone
that currently has access to your
sensitive business information?



“Who has access”... Sharing is easy!



Sharing buttons in Office Apps: anonymous & unique permissions

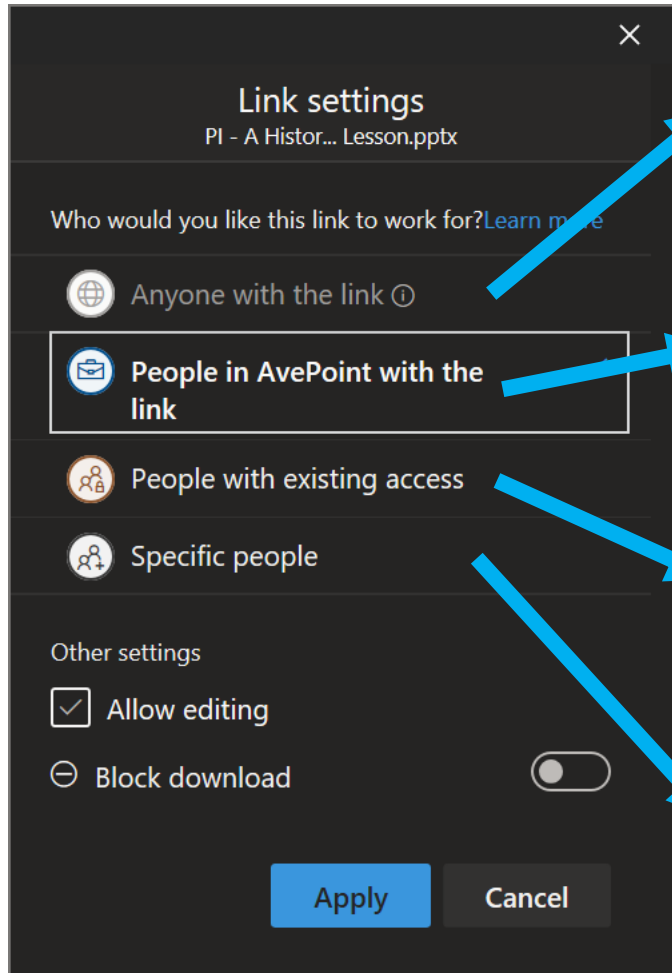
Teams 1-1 chats: stored in OneDrive with unique permissions

Private Channels: Get their own site, unique permissions

The screenshot displays the Microsoft Teams application interface. At the top, a red arrow points from the 'Share' button in the top right corner of the Teams window to the 'Share' button in the channel's top bar. The main interface shows the 'X1050 Launch Team - Distribution' channel. A dashed box highlights the channel's content area, which includes a file named 'Governance-Cloud-First.pptx'. The file is listed in a table with columns for Name, Modified, and Modified By. The file was modified 'A few seconds ago' by 'MOD Administrator'.

Name	Modified	Modified By	+ Add co
Governance-Cloud-First.pptx	A few seconds ago	MOD Administrator	

Reminder: How we got here



Anonymous Links (external too!)

- Usually disabled, but high risk if it's not!

"Everyone except external"

- Super common in migration environments (it's just easier!)

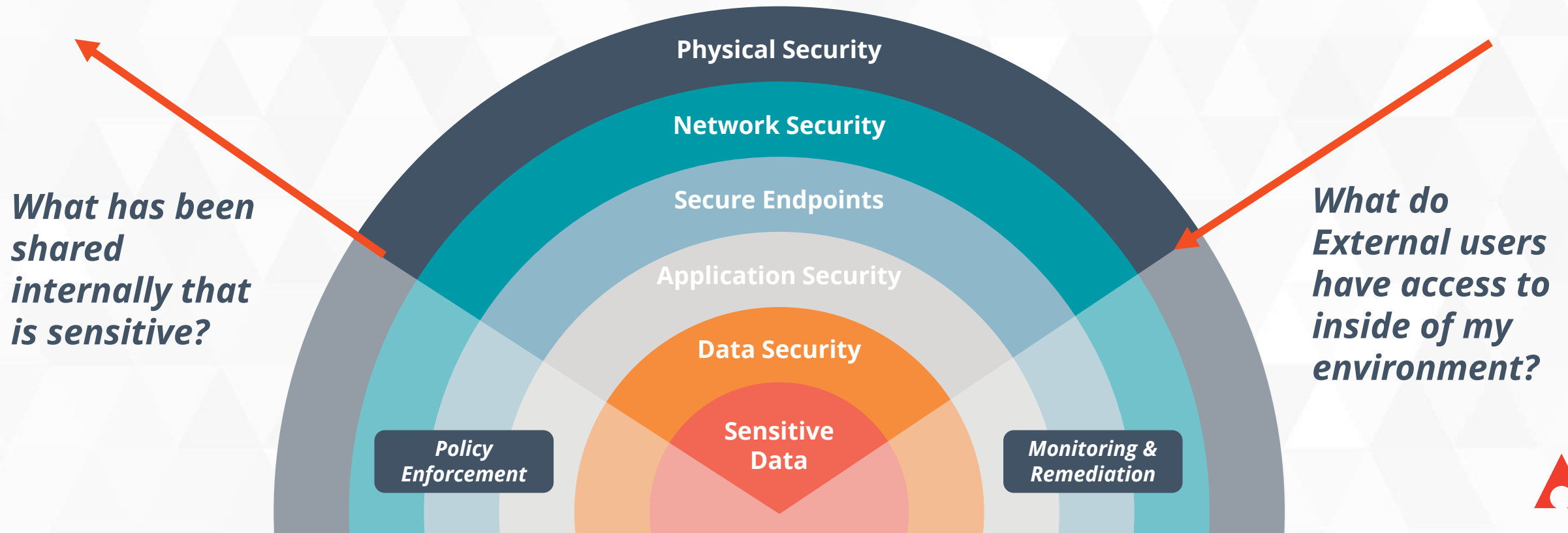
Implicit permissions from big groups

- Just who is in "PMRequest" anyway?

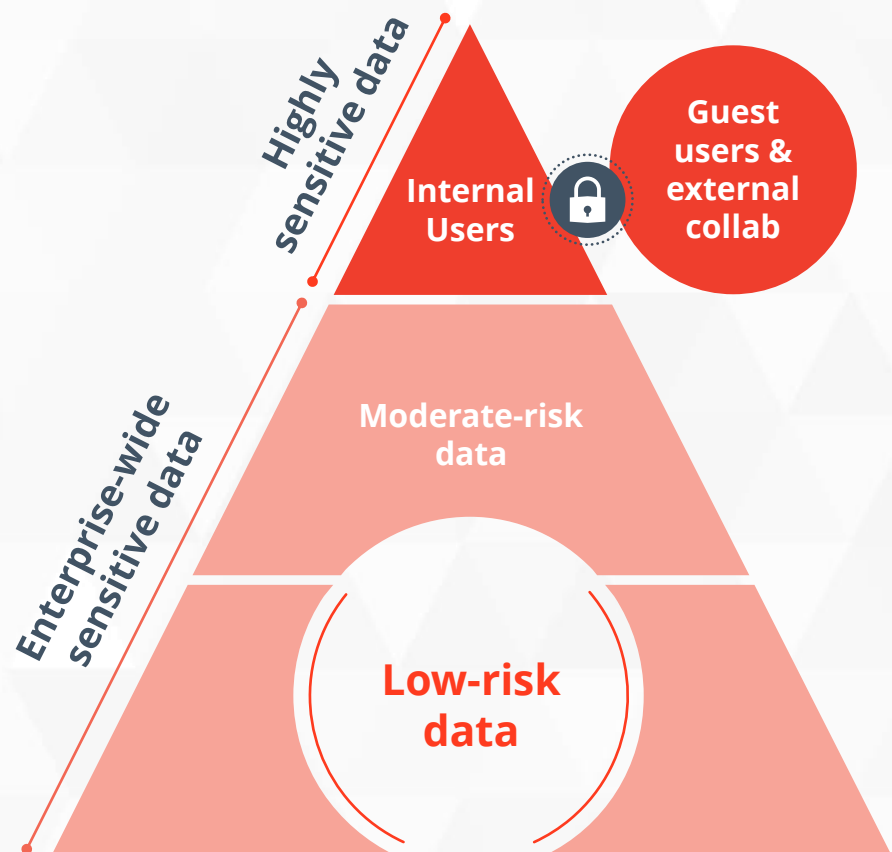
Explicit people hiding in the wings

- Broken inheritance is the norm in Office Apps + Teams!

Being Specific with Risk.



Risk Management in M365



Managing Sensitive Content

- **PII, PCI, PIPEDA, GDPR, etc.**
- Client Information and Proposals
- Financial Records and Budgets
- Board Reports
- Strategic Roadmap
- Price Lists, Vendor Contracts, etc.



Controlling Exposure

- How *many* users internally have access to sensitive data?
- Regular Review of Anonymous Links shared
- Right External settings for the right Teams
- Routine Review of Guest Users in M365



Sensitive data management is an organic extension of AvePoint's expertise



How do we prioritize risk today?



PowerShell can assist Admins in identifying current permissions in M365



Audit logs can tell us what happened for any item in M365



DLP Reports can help us in identifying what is sensitive in M365

Audit log search

Need to find out if a user deleted a document or if an admin reset someone's password? Search the Office 365 audit log to find out what the users and admins in your organization have been doing. You'll be able to find activity related to email, groups, documents, permissions, directory services, and much more. [Learn more about searching the audit log](#)

Search Clear **Results** 150 results found (More items available, scroll down to see more.) Filter results Export results

Activities

Show results for

Start date

2018-06-15

End date

2018-06-21

Users

Show results for

File, folder, or site

Add all or part of URL.

Search + New alert

DLP policy matches

Show data for All policy matches Break down by Services ***

Date	Rule	Item	Last modified by	Sensitive Information	Sensitive Information count	Severity	Action
2016-11-03T02:56:04	High Volume of Content...	2015 Employee Roster.xlsx	sarad@contos...	Credit Card Number	7	Low	GenerateIncidentReport
2016-11-03T02:56:05	High Volume of Content...	2016-Q1 Expense Accoun...	sarad@contos...	Credit Card Number	3	Low	NotifyUser
2016-11-03T02:56:06	High Volume of Content...	2016-Q2 Expense Accoun...	sarad@contos...	Credit Card Number	4	Low	
2016-11-03T02:56:07	High Volume of Content...	2016-Q3 Expense Accoun...	admin@contos...	Credit Card Number	2	Low	SetAuditSeverityLow
2016-11-03T02:56:08	High Volume of Content...	Company Picnic.xlsx	janed@contos...	Credit Card Number	21	High	NotifyUser
2016-11-03T02:56:09	High Volume of Content...	Expenses-QR1-2016.pptx	janed@contos...	Credit Card Number	14	High	
2016-11-03T02:56:10	High Volume of Content...	New Item Order Form 20...	janed@contos...	Credit Card Number	8	High	SetAuditSeverityLow
2016-11-03T02:56:13	High Volume of Content...	New Item Order Form 20...	janed@contos...	Credit Card Number	12	High	GenerateIncidentReport
2016-11-03T02:56:14	High Volume of Content...	New Item Order Form 20...	janed@contos...	Credit Card Number	18	High	NotifyUser

Feedback



Are You At Risk of Data Loss?



Do you know what your backup provider's
SLA is and how often, in terms of
data backup storage and data protection?



The Challenge

Data is growing. The more data we own, the more we have to sift through, manage and protect



Source: iapp.org, IBM

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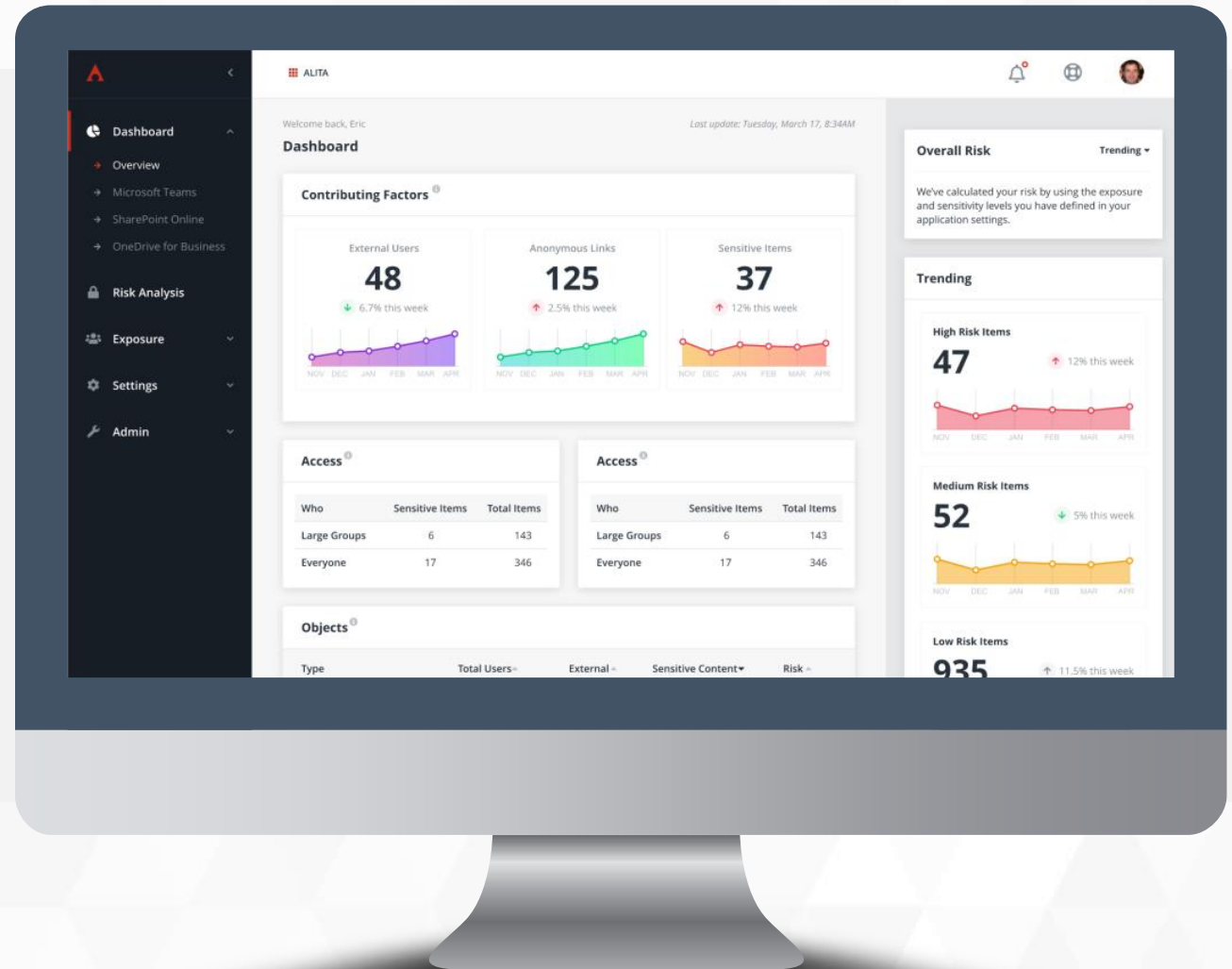
Make Collaboration Secure



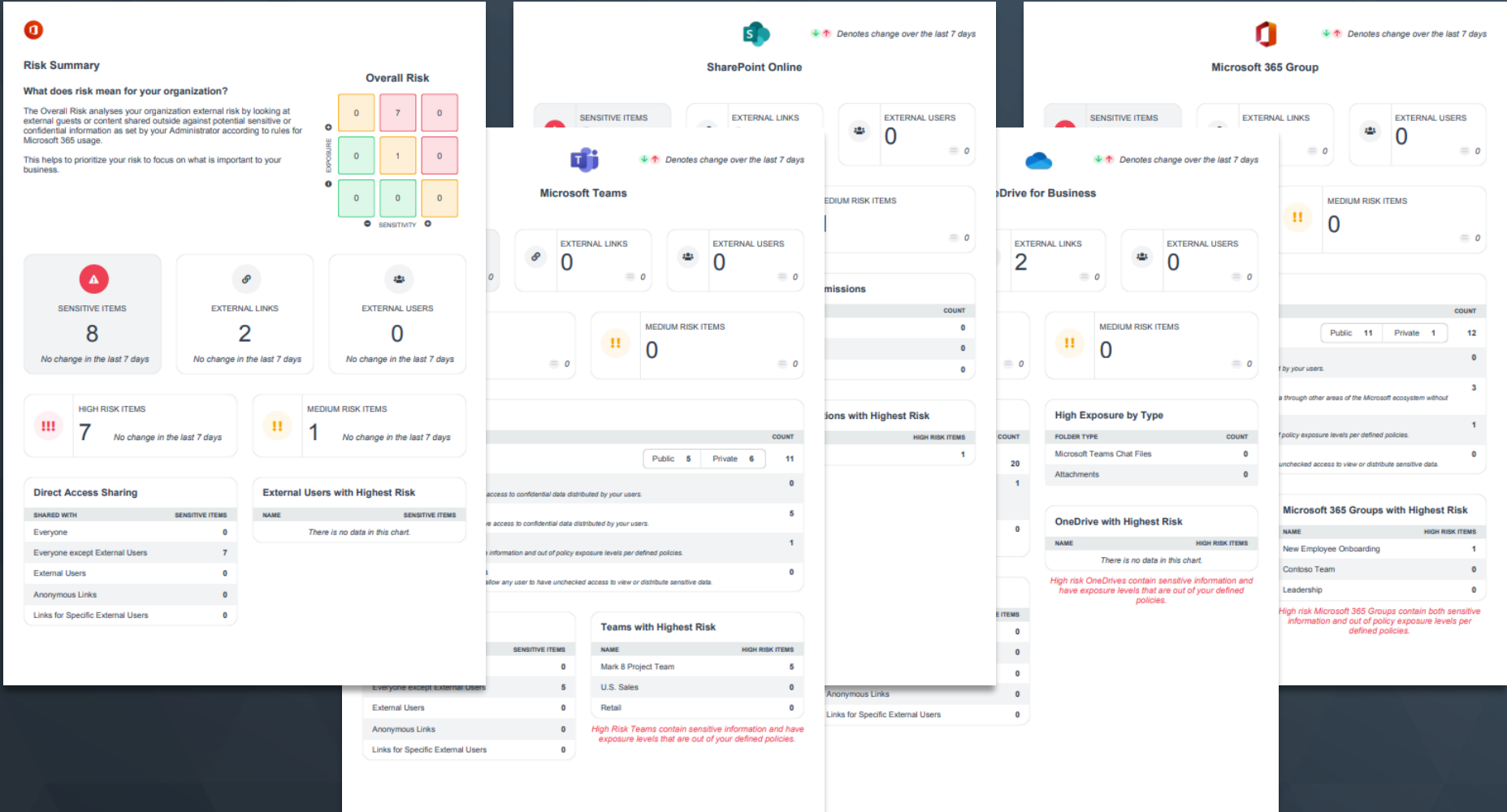
AvePoint

Policies & Insights

For Microsoft 365



Built-In Executive Brief



Presenting Risk

Concise and Actionable documentation allowing organizations to conduct remediation independently.



Enforce Governance Policies



Access & Security



Scan and remove External Users in Teams



Prevent Direct Sharing in Teams with sensitive data



Remove Shadow users access to SharePoint data



Governance



Manage and enforce Teams Settings inside of M365



Enforce Teams Provisioning controls managing Sprawl



Restrict Content Uploads based on size, type, user, etc.



Expiration



Control user ability to Delete Teams & Site Collections



Replace user permissions to assign to another.



Intuitive overview of permissions/hierarchy/teams



Better Together. When it comes to managing sensitive data throughout the M365 lifecycle, build on the power of your AvePoint stack to improve efficiencies and reduce costs.



Shared Responsibilities for protecting data

FORRESTER®



Microsoft Protection

- Loss of service due to hardware or infrastructure failure
- Loss of service due to natural disaster or data center outage
- Short-term user-error with recycle bin / version history (including new OneDrive **"Files Restore"**)
- Short-term administrative error with soft-delete for Groups, Mailboxes or services-lead rollback



Partner/Customer Responsibility

- Loss of data due to departing employees and deactivated accounts
- Loss of data due to malicious insiders / hackers deleting content
- Loss of data due to malware / ransomware
- Recovery from prolonged outages
- Long-term accidental deletion coverage with selective rollback

*Forrester: "Backup Your SaaS Data – Because Most SaaS Providers Don't", Naveen Chhabra, December 2017



Microsoft helps, but can't cover everything...



User-Driven Errors

- “ I've misplaced a document... the URL I have doesn't work anymore!
- “ The document version I have is corrupted, all my changes are missing!
- “ ~~I accidentally deleted a planner task, I can't find the history anymore!~~



Admin-Driven Errors

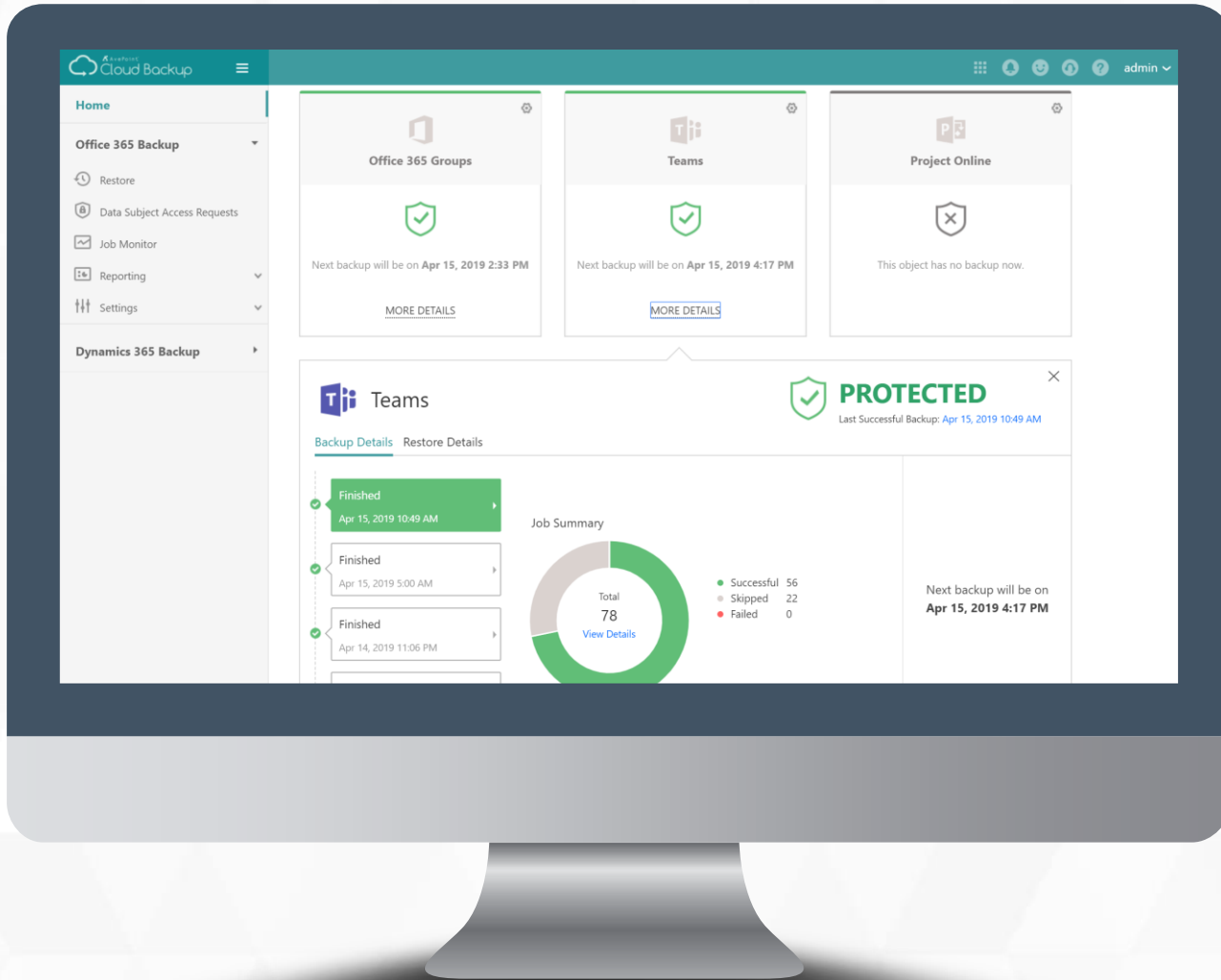
- “ I've updated the apps on my site, but I need to roll back **ALL** changes.
- “ ~~I've broken the inheritance on my site, people can't see my files anymore!~~
- “ ~~A user left the company 6 months ago, but we forgot their retention policy!~~





Data Protection

Automated backup across cloud workloads



The Leader in Multi-SaaS Backup Solutions

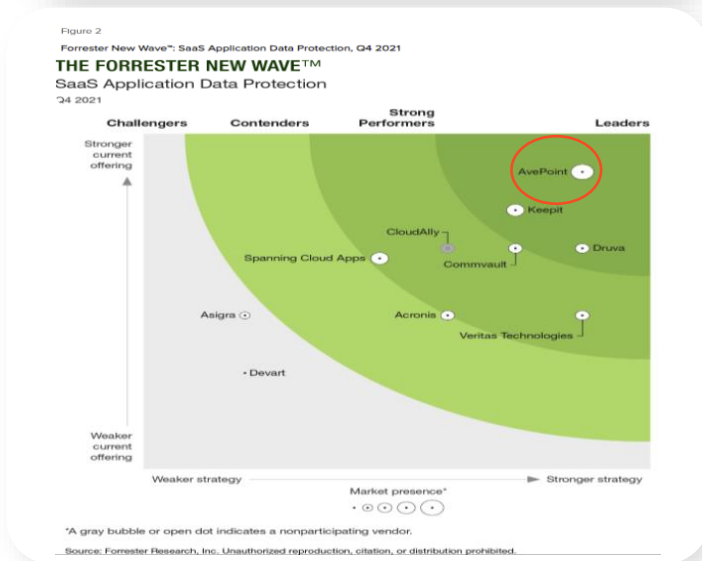


AvePoint named a Leader in The Forrester New Wave™: SaaS Application Data Protection, Q4 2021. AvePoint received the highest current offering score of all 10 vendors for Cloud Backup

Differentiated ratings – highest possible! – in M365, Google Workspace and Salesforce criteria

Differentiated ratings in security and privacy, usability, storage options criteria

Differentiated ratings in planned enhancements and innovation roadmap criteria



Restoration Options

Item Level

Restore back individual files or their permissions without having to roll back an entire Team or Site Collection, getting your team back to their data swiftly.



Batch Recovery

Select groups of objects to restore in a single job of the same of different data type or location..



Entire Workloads

Bring back entire workloads in the event of ransomware or malicious actors, getting your information access to their data.



Self-Service

Leverage the AVA app in Microsoft Teams to allow end-user self recovery of OneDrive, Exchange, Groups, and Teams data and conversations.



Proactive Detection for Ransomware Attacks

1

PROBLEM

DATA PROTECTION



Individual user accidentally downloaded an attachment which caused one of their personal files to get encrypted. A One-Drive sync brought it to the cloud.

2

SOLUTION



Alert for suspicious activity



Quickly identify source file



Avoid ransom costs and downtime



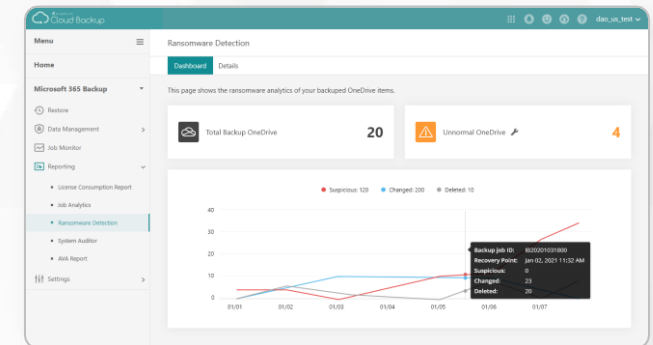
Minimize risk and fire drills



Minimize IT burden

3

HOW CAN WE HELP?

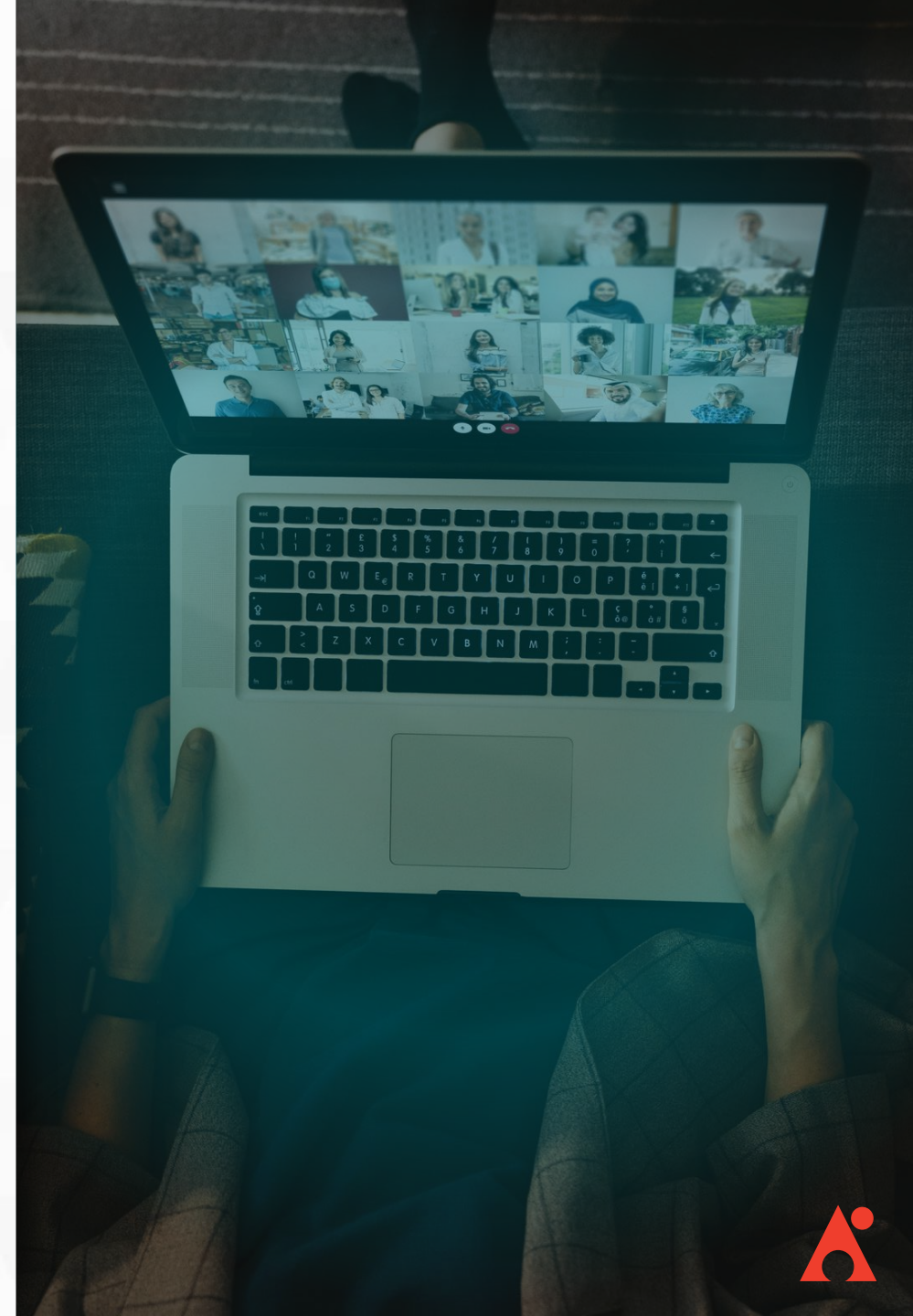


- ✓ Early event detection
- ✓ Real-time insights and guidance
- ✓ Granular level restore



Next Steps:

1. Reach out to avepoint@groupeaccess.ca
2. This will connect you to a Groupe Access Representative for a risk reporting consultation
3. You can also navigate to <https://groupeaccess.ca/prenez-contact-avec-nous/>



*thank
you*



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