



Next Level Knowledge Management in Office 365

Project Cortex, Yammer Communities and Records



Unleash the Power of You

Accessible content is available upon request.

Presenters



Simon Denton

*IT enabler, designer, technology cajoler
and Microsoft MVP*



Paul Olenick

Director of Product Strategy at AvePoint



About AvePoint: Corporate Overview

Migrate. Manage. Protect



AvePoint is headquartered and maintains its principal operational center in Jersey City, NJ, with approximately 1,500 employees across five continents.

From Tahoe
to Today

Inc. Magazine
**Hire Power
Award**

Ernst & Young
**Entrepreneur
of the Year**

Windows IT Pro
**Best SharePoint
Product**

Deloitte
**Technology
Fast 500**

16K

Customers

6M

Cloud Users

88

Countries

7

Continents



Microsoft
Partner



2017 Partner of the Year Winner
Public Sector: Microsoft CityNext Award

2016 Partner of the Year Winner
Technology for Good Citizenship Award

2015 Partner of the Year Winner
Collaboration and Content

2014 Partner of the Year Winner
Public Sector: Public Safety and National Security



Common KM Challenges

Disconnected silos of
information

Search challenges
degrade individual
productivity and team
effectiveness

Tacit knowledge and
expertise of individuals
and communities is
untapped

Knowledge drain from
people leaving your
team or organization

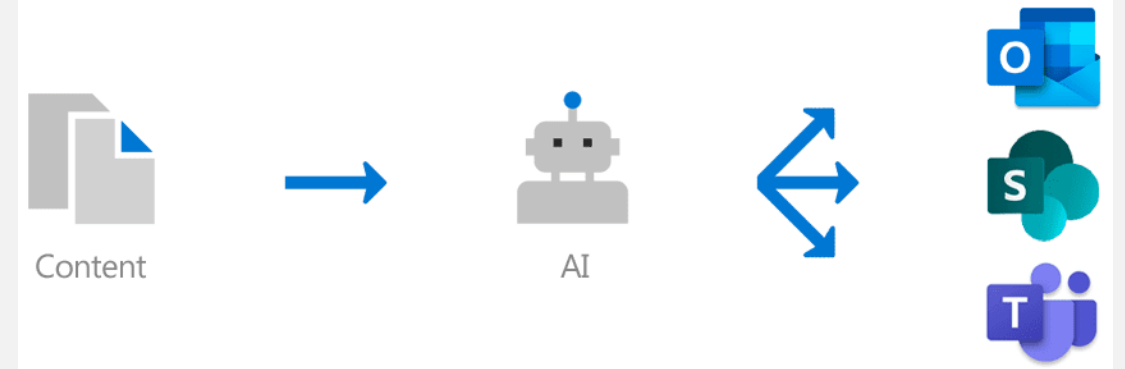


Office 365 Innovations in...

Knowledge Sharing



Knowledge Management

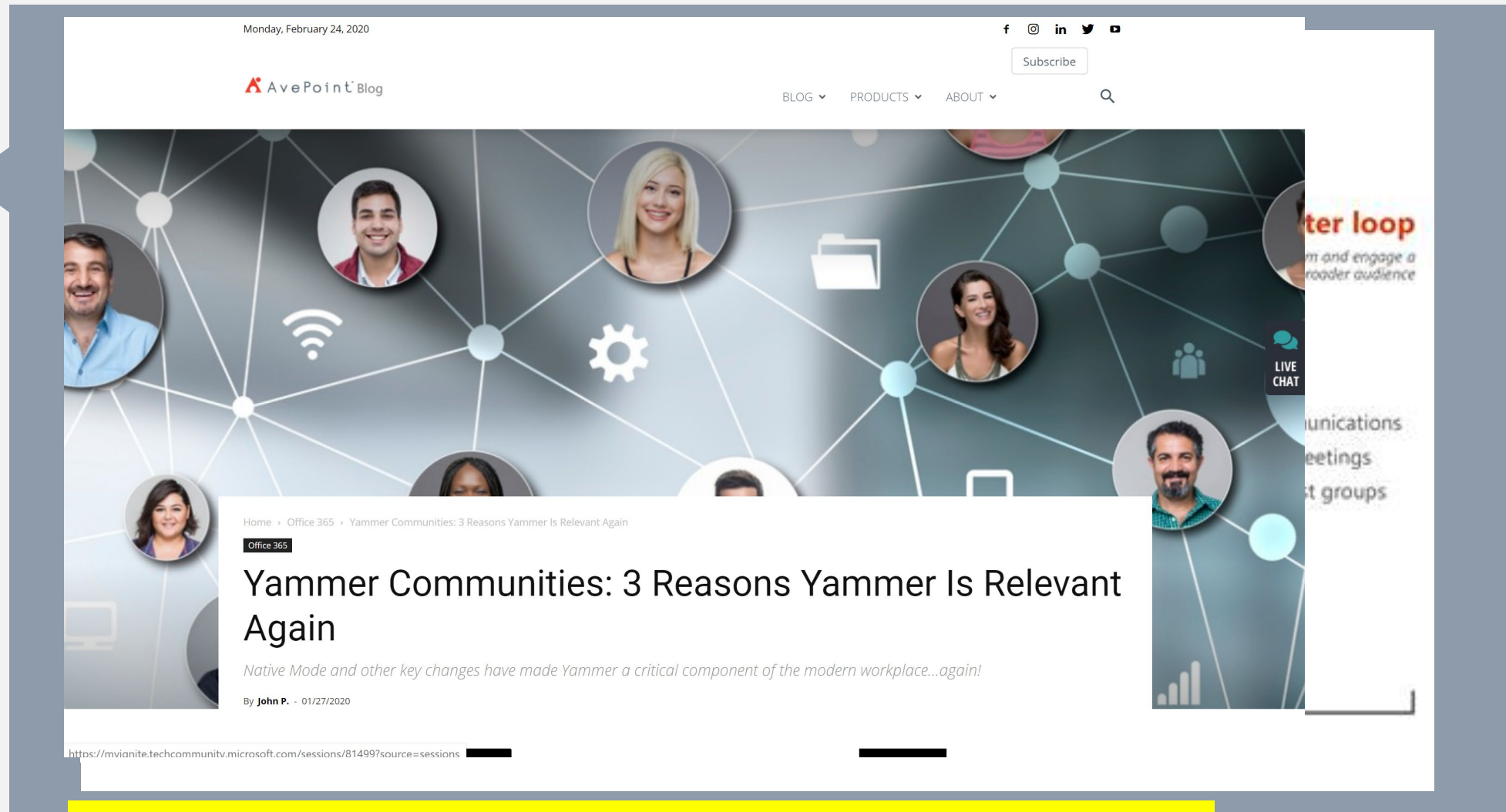


Yammer Innovations

We may finally
know what to
use and when!

"Native Mode"

Investments in
Features and
UX



avepoint.com/blog/office-365/yammer-communities-avepoint/

Yammer Innovations

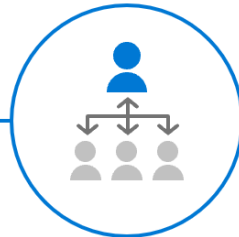
We may finally
know what to
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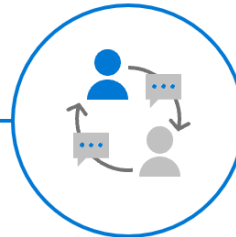
Investments in
Features and
UX



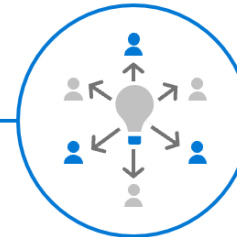
The new Yammer Communities. Knowledge. Engagement.



Leadership
engagement



Company-wide
communication



Knowledge
sharing



Employee
experience

Open, inclusive, discoverable conversation

On web. On mobile. Across Microsoft 365.



Enterprise-grade security, privacy, and compliance

Yammer Innovations

We may finally
know what to
use and when!

"Native Mode"

Investments in
Features and
UX

New UX

- Web and mobile fluent design
- Favorite communities
- O365 people card
- Single, relevant ML-powered feed
- Search and notifications in suite header

Enhanced for community managers and comms

- Organizational branding
- Cover photo
- Pinned post
- Close conversation
- Conversation filters
- All company updates

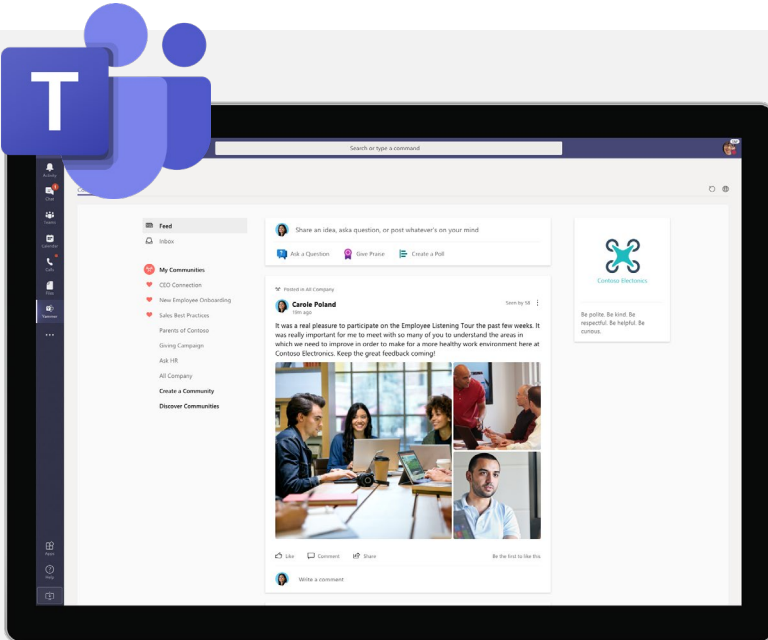
Leadership engagement via video

- Live events
- Studio-produced and self-service event production
- Event Q&A
- Question filters
- Short videos

Engaging content

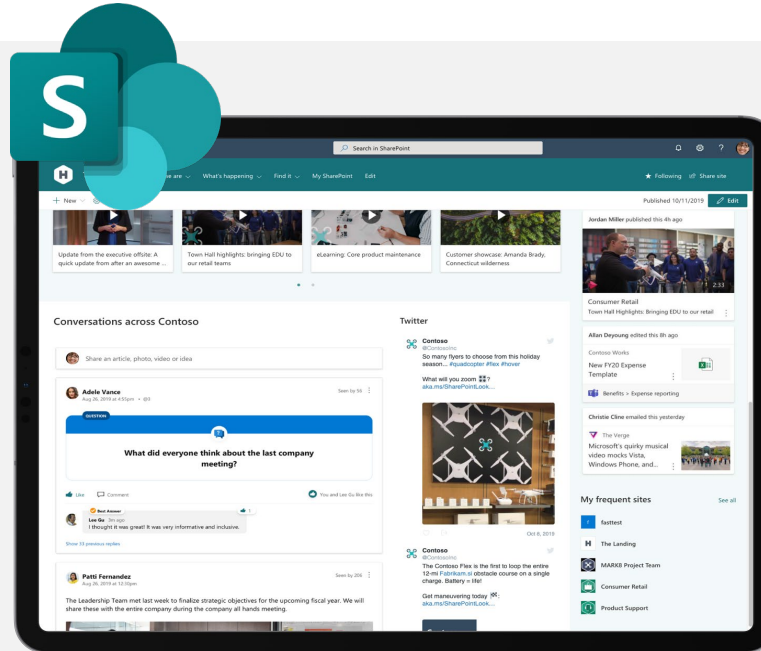
- Modern publisher
- Office most recently used files
- New post treatments—questions, polls, praise
- Vibrant photos and videos in the feed

Deeper integrations

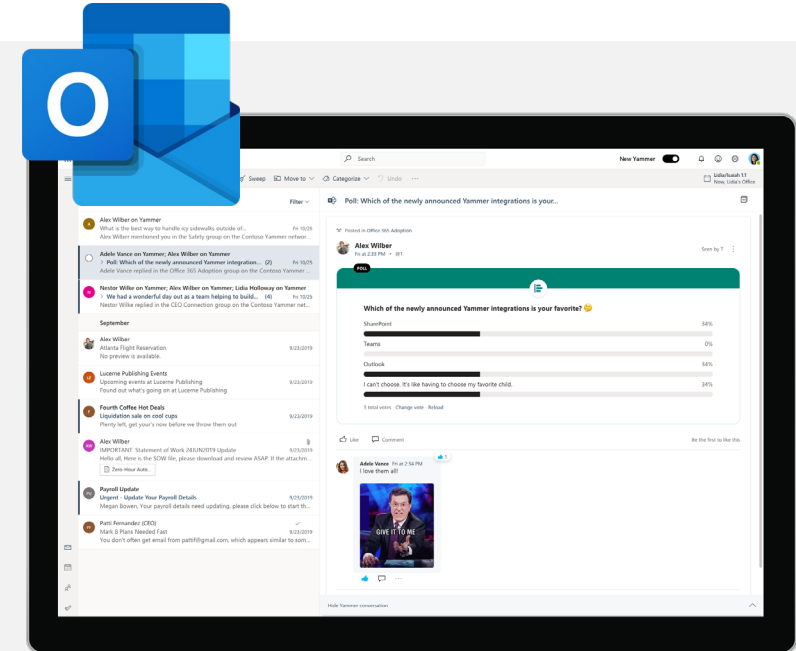


Yammer app in Teams provides full access to all Yammer Communities from within Teams

Yammer tab in Teams provides focus on a specific community within the context of a Team



Full featured web part – supports posting, commenting, rich text, Q&A



Interact directly with the Yammer thread – like, comment, etc. natively in Outlook



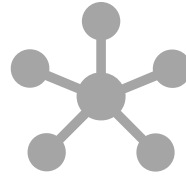
Project Cortex

Introducing Project Cortex: leveraging what you have and what your people know



Empower

Empower people with knowledge and expertise in the apps they use everyday



Connect and organise

Automatically connect and organise knowledge across teams and systems



Manage and protect

Manage and protect content with AI, built-in security and workflows

Experiences

Empower people with knowledge and expertise in the apps they use everyday

TOPIC

Mark 8

Latest generation of aerial vehicles with onboard sensor packages and flight characteristics optimized for commercial use. Mark 8 will feature best in class battery life, 4K video capabilities with built in image stabilization, and high dynamic range.

Sourced from Mark 8 Goals and Outcomes.docx

People

Suggested based on contribution



Johanna Lorenz
SENIOR ENGINEER



Grady Archie
DESIGNER

Resources

Suggested based on association



Mark 8 Goals and Outcomes
Johanna Lorenz modified 2 hrs ago



Mark 8 Strategy Review
Annie Lindqvist modified 2 hrs ago

[See more >](#)



Contoso Mark 8: See the world through a whole new perspective

<https://spdfcontosodemo2.sharepoint.com/SitePages/Contoso-Mark-8--See-the-world-through-a-whole...>
You published 11 days ago



Mark 8 Images

Mark8 Project Team > Shared Documents > Research and Development
You modified 10 days ago



Mark 8 - FAQ

Mark8 Project Team > Shared Documents > Research and Development
You modified on October 4, 2017



Building the Contoso Mark 8

Mark8 Project Team > Shared Documents > Research and Development






















Chat

Recent

Contacts



Recent

- **Emily Braun** 9:20 AM
Knowledge bot: Got it. I'll add this conv...
- **Alex Wilber** 9:03 AM
You: Alex, could you please check to se...
- **Debra Berger** 8:37 AM
Thanks Lynne! It was nice to catch up o...
- **Diego Siciliani** 8:19 AM
You: Hi Diego, I was wondering if you c...
- **Grady Archie** 8:05 AM
Do you know what the release date is f...
- **Miriam Graham** 7:51 AM
The mapping could be perceived as diff...
- **Lee Gu** 7:32 AM
When we discussed with customers as t...
- **Lidia Holloway** 10/31
You: Builders use drones as they provid...
- **Isaiah Langer** 10/31
You: Our methodology was to talk to as...
- **Enrico Cattaneo** 10/31
As we incorporate environmental stewa...
- **Jordan Miller** 10/30
Hi! Yes 3:30pm sounds good - we can c...
- **Johanna Lorenz** 10/30
Most importantly, this is a great mome...
- **Adele Vance** 10/30
You: So we should include an option for...
- **Nestor Wilke** 10/29
This demonstrates our dedication to th...
- **Joni Sherman** 10/29
For example, if the site being mapped f...
- **Henrietta Mueller** 10/29
When we're looking at the geothermal...
- **Allan Deyoung** 10/29
You: Following up on the actions we ha...



Emily, Knowledge bot

3 participants



Emily Braun Thursday 9:12 AM
Hey Lynne – do you have a minute?

I wanted to follow up on the customer call. It was great to hear about their needs firsthand as I get up to speed.

Thursday 9:15 AM

Absolutely, always good to learn from their needs. How can I help you?



Emily Braun Thursday 9:17 AM
When the project manager described site surveys, it sounded like there were common types to perform over the lifecycle of the site. Is this typical of customer projects?

Thursday 9:18 AM

Yes, I get asked that fairly frequently as we've explored the different needs.

It's a great question, so here's the quick answer. My experience is that there are 3 basic types. Topographic Surveys, Equipment & Personnel Tracking, Progress & Structure Inspection. Within those types, there are of course many variations, but when we're thinking about solutions for Core and how the Mark8 applies, those are the broad strokes. Safety is a key theme that goes through all of them.

Thursday 9:20 AM

Knowledge bot: Add question and answer as part of [Construction Operations Reliability](#)



Knowledge bot Thursday 9:20 AM
Got it. I'll add this conversation to the topic [Construction Operations Reliability](#) as [Questions and answers](#)

Ok

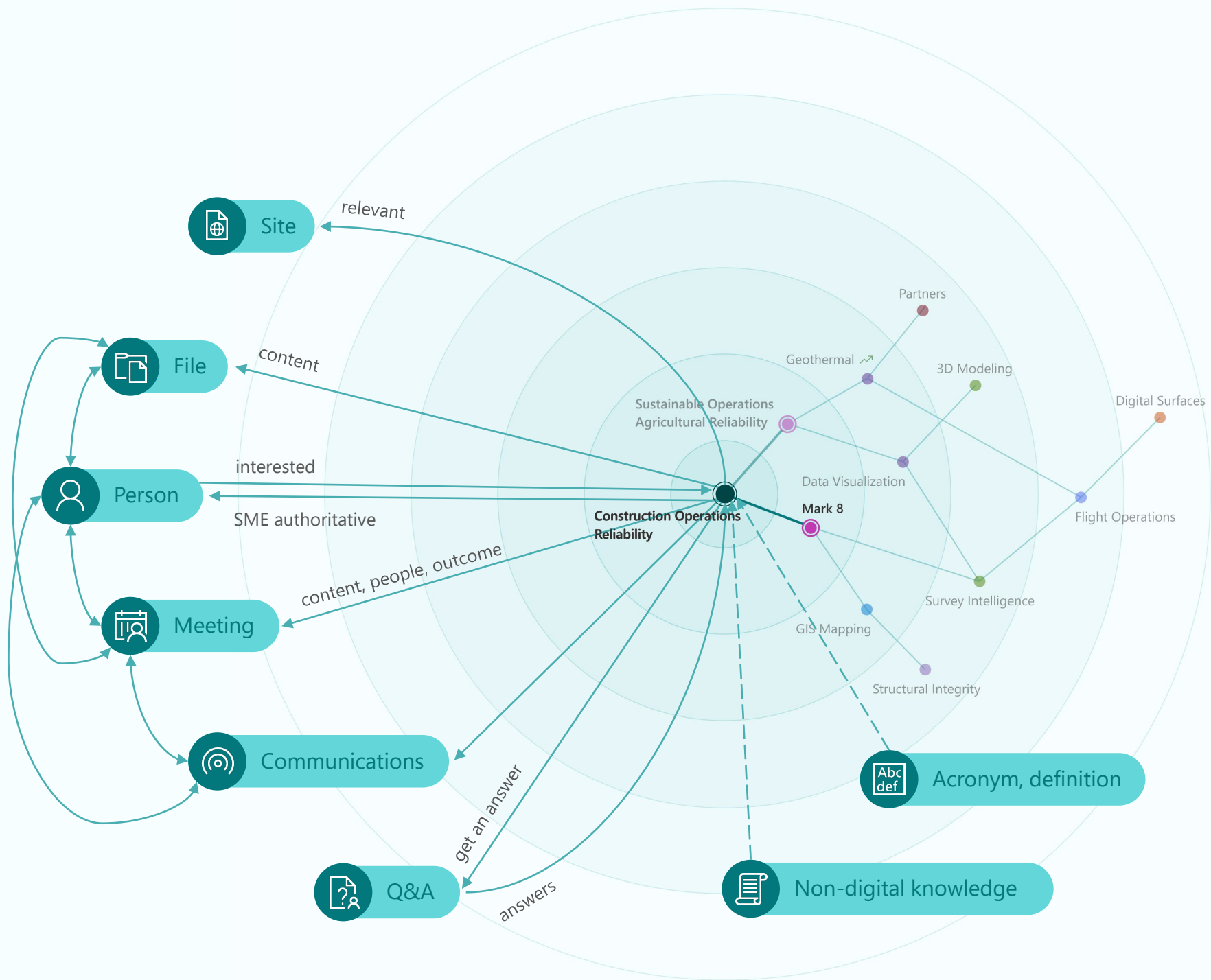
Cancel

Type a new message



Experiences

Automatically connect and organise knowledge across teams and systems





Knowledge Center

HomeMy topicsLinkedIn LearningSupport wiki

Save as draftUndoDiscard changesPage details

Republish

Trending knowledge topics

My colleaguesMy organization

Search

All by category

Knowledge

See all



Trending topics

Active with your colleagues, with your organization, or in a site



Expertise finder

Connect with people that have knowledge you need



Feed

Suggestions based on topics that interest you



Knowledge graph viewer

Navigate connections between topics and people



LinkedIn Learning

Personalized training from LinkedIn Learning



Your contributions

See how your contributions help your organization



Expert answers

Show questions from anywhere to those most knowledgeable



Reach and impact

View knowledge sharing and usage in your organization

Text, media and content



Bing Maps



Call to action



Divider



Embed



File viewer



Image



Image gallery



Link

Can you help answer a question?

Do we have recent research on navigation in areas with UHF radio interference?

Asked by Eliot Woodward, Technical Researcher on 9/30/2019

relates to NavTech, CommsTech and 3 more topics you're connected to

5 replies - Not answered

Profile

Lynne Robbins

Senior engineer

Top 10 contributor

143

Topic contributions

30

Questions answered

88

Topics shared

My expertise

Wireless engineering

Electrical engineering

Wireless communications

Signal processing

Machine learning

+3 suggestions

My topics

See all

Project Soar

Thermals

Flight Operations

Wireless Sensing

Wireless Location Tracking

Software-Defined Radio

Followed topics

See all

GIS Mapping

Dark Mode

Digital Surfaces

Survey Intelligence

3D Modeling

+5 suggestions

Other resources

GS

Getting started @ Contoso

Contoso Electronics

SharePoint

Search this site

TLA Classifier

Model Home

Files

Testing

Teaching

SHOW STEPS

+ Add files

1 of 6 files

Norwalk_Fire_Department.doc

← Previous file

Marked as: ⊖ NEGATIVE EXAMPLE

Next file →

Independent Developers Publishing Program on Xbox One
Title Licensing Agreement
Thank you for your interest in the Independent Developers Publishing Program on Xbox One ("ID@Xbox"). This Title Licensing Agreement ("TLA") is entered into and effective as of November 20, 2014 between Microsoft Corporation, a Washington corporation ("Microsoft") and Angel VGD Limited t/a Curve Digital ("You" or "Your"). This TLA describes the terms and conditions of self-publishing OlliOlli ("Game") for Xbox One and making the Game available for purchase via the Xbox Games Store. You should review the entire TLA, including any terms provided in the Publisher Guide, because together these terms create this binding TLA. You and Microsoft agree as follows:
Xbox Development Kit and Developer Account. Xbox One development kits (each an "XDK") are licensed to You under the terms of the XDK License Agreement between You and Microsoft for the relevant territory ("XDK License"). Microsoft retains title and ownership of the XDK. Prior to execution of XDK License and creation of Your developer account Microsoft may verify contact, financial and other information You submit. You must be in good financial standing, continue to comply with the terms of the XDK License and this TLA and You are responsible for all activity that takes place with Your developer account. Your developer account allows You access to the "Xbox Developer Portal," which hosts important policies, guidelines and publishing requirements.
Game Approval, Certification and Release. The standard approval process for the Game is described below and in the Publisher Guide.
Concept. You will submit a completed Game Information Form describing the proposed Game and indicating the countries where You grant Xbox Games Store the right to sell the Game. If You want to host (or have a third party host) any online Game features, then You or Your third party host must comply with Partner Hosting Services requirements (more info below). Microsoft will notify You whether the Game concept is approved. Adherence to the approved Game Information Form is required for Certification.
Final Certification. You will submit the proposed final-release version of the Game that is complete and ready for access and distribution via the Xbox Games Store. Your Game must have a final content rating for each release region. Microsoft will conduct compliance, compatibility, functional, and other testing to determine the Game's compliance with "Certification Requirements" (which are the specific technical requirements Your Game must meet) and will provide You with the testing results, including any fixes required to pass Certification. Release from Certification requires: (1) passing Certification Testing; (2) conforming with the approved Game concept; (3) providing any other materials required by the Publisher Guide; and (4) ongoing compliance with all Certification Requirements and other required categories in the Publisher Guide, including approval of "Marketing Materials"(which are press releases, marketing, advertising, or promotional materials).
Content rating. In order to enter Certification, the Game must obtain a rating of "Mature (17+)" (or its equivalent) or lower (i.e., more broadly appropriate) from appropriate rating bodies in the regions You intend to ship in, including any independent content rating authority(ies) that Microsoft may reasonably designate (e.g., ESRB, PEGI). You will include such rating(s) prominently on Marketing Materials, as per the applicable rating body's guidelines, and will include such rating(s) in a header file or the manifest of the Game. If, after commercial release, Microsoft or a ratings body determines that a Game is suitable for adults only or is indecent, obscene, or illegal, the Game will no longer be available via the Xbox Games Store.
Localization. All Games will be localized by You as required by local regulation (if applicable) and to the same extent to meet game parity requirements in Section 2.5.
Game parity. Each Game is subject to the following requirements:
Features and content parity. Each Game will have at least the same features and content as any corresponding version of a Console Platform product, including all localization, subscriptions, and pack-in content, or share any Personal Data with, any third party, and in any permitted email communications with Xbox Live users, and You must include instructions for opting out of receiving any further communications from You.
5.9 Compliance with Laws. Your Game and Marketing Materials must comply with the laws of each territory or country into which You request distribution of the Game. This includes: (i) data protection, privarelated

Validate

Validation results:

✓ Correct

⊖ Negative

Classifier Explanations

Documents in the teaching section have either failed testing, or have been added by you. Use an Explanation to teach the model how to recognize whether a file is a positive or negative example and then re-train and validate your model

+ Add explanations

Associated extractors hidden

Explanation name	Explanation type	Active
Platform list	Word list	<div></div>
Version list	Word list	<div></div>
Modifier list	Word list	<div></div>
Classifier helper	Word list	<div></div>

Teaching files

	File	Classification	Validation
<div></div>	LegalFees_Q2	⊖ Negative	✓ Correct
<div></div>	06.21.19_VenderAgre...	⊖ Negative	✓ Correct
<div></div>	06.22.19_VenderAgre...	⊕ Positive	✓ Correct
<div></div>	Norwalk_Fire_Departm...	⊖ Negative	✓ Correct
<div></div>	Kirkland_ParksandRec_...	⊕ Positive	✓ Correct
<div></div>	Sammamish_Courthou...	⊕ Positive	✓ Correct



Sales Accounting

Libraries

Pages









Model

Sample



Purchase Orders Q32019

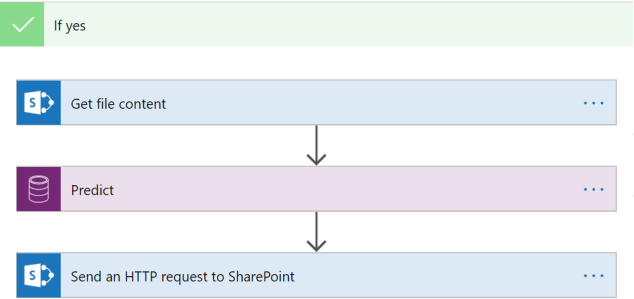
Benefit Notices

Processed POs

 New  Upload  Quick edit  Sync  Export to Excel  PowerApps  AIBuilder  Automate ...

Processed POs

 Name	Modified	PONumber	VendorName	Recipient	Total	AccountRep	+ Add column
 CE_Invoice_Flight_Lab_08222018.pdf	5 days ago	12989	ReleCloud	Adele Vance Contoso Electronics Flight Lab 21930 SE 51st St Issaquah, WA 98059	240.557	Nestor Wilke	
		8900032	Relecloud Inc.	Adele Vance Contoso Electronics Flight Lab 21930 SE 51st St Issaquah, WA 98059	118.6142	Megan Bowan	
		12500353	VanArsdel, Ltd.	Alex Wilber Contoso Flight Lab B 21930 SE 51st St Issaquah, WA 98059	40.9385	Nestor Wilke	
		484837	Adatum Corporation	Lidia Holloway CE Marketing Operations 21930 SE 51st St Issaquah, WA 98059	62.68	Megan Bowen	
		86753	Adatum Corporation	Debra Berger Drone Marketing Operations 21930 SE 51st St Issaquah, WA 98059	174.8972	Megan Bowan	
		459696950	Adatum Corporation	onie Sherman. Contoso Aquatics Operations 21930 SE 51st St Issaquah, WA 98059		Megan Bowen	
		8900032	Relecloud Inc.	Adele Vance Contoso Electronics Flight Lab 21930 SE 51st St Issaquah, WA 98059		Megan Bowan	
		125000403	Relecloud Inc.	Adele Vance Contoso Electronics Flight Lab 21930 SE 51st St Issaquah, WA 98059	22.4039	Allan DeYoung	



Select allClear all2 form fields selectedDone

From

Adatum, Corp.
398 Main St
NY 98052
http://www.adatum.com/
555-132

Bill To

Fourth Coffee, Inc.
921 South St
NY 98052
http://www.fourthcoffee.com/
555-432

INVOICE

12346

Date:

Jan 30, 2012

Due Date:

May 12, 2219

Balance due:

\$ 9641.50

Item	Quantity	Rate	Amount
Coffee maker pro 16W92	29	\$ 17.85	\$ 408.00
Installation fee	17	\$ 28.42	\$ 315.00
Other charges	28	\$ 16.80	\$ 252.00

Subtotal:

\$ 975.00

Tax (2%):

\$ 19.50

Shipping:

\$ 19.00

Total:

\$ 9641.50

test csi form

Selected fields

All fields

Due Date

INVOICE

1 of 1

Experiences

Manage and protect content with AI, built-in security and workflows



Contoso Marketing

Private group | Confidential

- Search
- Home
- Conversations
- Documents
- Notebook
- Recycle Bin
- Edit

+ New

Export to Excel

Quick edit

PowerApps

Flow

...

Product Catalog

Product ID	Product	In stock	Price	Category	Vendor
C139F	Feiyide - Binder Clips	45	\$161	Paper Clips	Wide World Importers
C066Z	Kesetko - Magnet-based Clips	41	\$149	Paper Clips	VanArsdel, Ltd.
C596S	Staples - Binder Clips	22	\$272	Paper Clips	Adatum Corporation
C895B	Office Depot - Jumbo Clips	70	\$228	Paper Clips	Wide World Importers
C862N	Pol Subwoofer 10" Powered	48	\$161	Stage Equipment	Adatum Corporation
C365I	Marshall Amps Amplifier	29	\$314	Stage Equipment	Wide World Importers
C613T	Marshall Kilburn Speakers	46	\$278	Stage Equipment	VanArsdel, Ltd.

Filter by 'Category'

Tree view

- ☐ Apparel & Accessories
- ☐ Arts & Entertainment
- ☐ Cameras
- ☒ Electronics

Select all

Audio

Components

Computers

Electronics Accessories

GPS Accessories

Networking

Print, Copy, Scan & Fax

Video Game Consoles

Coffee Makers
- ☐ Furniture
- ☐ Hardware
- ☐ Home Appliances

Apply

Clear all

Term store

Search terms

Copy term Move term Reuse term ...

North Carolina

Edit

Contains all our sales offices from the North America region. Suppliers and vendors from the central US region are not included in this due to organisation changes in 2006. Offices from the NYO acquisition and Northwind & SML merger were included in 2011.

General Usage settings Navigation Advanced

Shared custom properties

Edit

Shared custom properties are available on all reused or pinned instances of this term anywhere in the term store.

Custom property name ↓	Value
OrgStructureID	11547
CostCentreNumber	43771539
CostCentreNumberAlt	71621015
BudgetModifier	BV-AP-9926C

Inheritance

Edit

This term has customer refiners

Local custom properties

Edit

Local custom properties are only available for this term in this term set.

Custom Property Name ↓	Value
OrgStructureID	11547
CostCentreNumber	43771539
CostCentreNumberAlt	71621015
BudgetModifier	BV-AP-9926C

Refiners

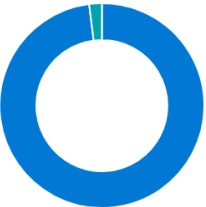
Edit

Custom refiners for this term.

Term store composition

50 terms

All



Regular Keyword

Insight based on your terms

Enterprise keywords comprise of 2% of overall terms. Review these and consider adding them as managed terms.

Review

Open and closed term sets

879 term sets

All



Closed Open

Insight

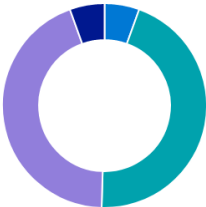
Open term sets comprise of 18% of overall term sets. Review these and consider converting them to Closed.

Review

Terms without synonyms

109 terms

All



de-DE en-US fr-FR hi-IN

Insight based on the synonyms

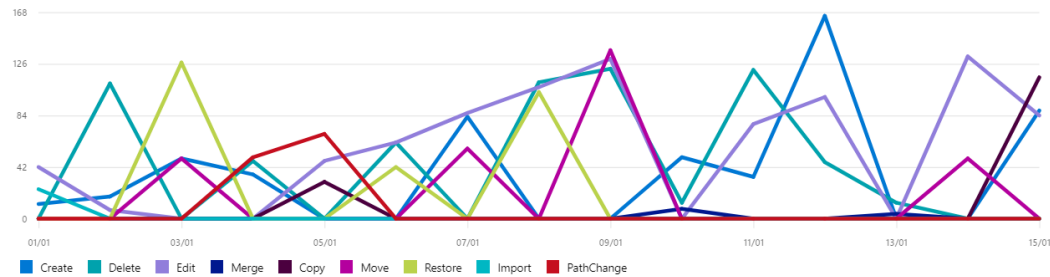
98% of terms do not have synonyms and abbreviations specified.

Review

Term store operations

2917 in 14 days

All



Insight based on your trend

Edit comprises of 30% of all actions and is most common, followed by Delete and Create.

Content type gallery

+ Create content type

✓ Site content type ↓	Group
Description	Business Intelligence
Indicator comments	Business Intelligence
Indicator value	Business Intelligence
Indicator goal threshold	Business Intelligence
✓ SQL Server Analysis based status indicator	Business Intelligence
Detail link	Community Content Type
Update error	Community Content Type
Update error	Community Content Type
Update error	Community Content Type
Update error	Community Content Type
Video	Community Content Type
Video	Digital Asset Content Type
Video	Digital Asset Content Type
Video	Digital Asset Content Type
Image	Digital Asset Content Type
Image	Digital Asset Content Type

SQL Server Analysis based status indicator

Manage workflows

Settings

Advanced settings

Policy settings

Information

Creates a new status indicator using data from Excel services, it may be longer than lorem ipsum, repeating a new status indicator using data from Excel services, it may be longer.

Parent
Common indicator columns

Group
Common indicator columns > Document > SQL Server Analysis based status indicator

Columns

+ Add column

Column reorder

✓ Name ↓	Type	Status	Source
Description	Multiple lines of text	Optional	Common indicator columns
Indicator comments	Multiple lines of text	Optional	Common indicator columns
Indicator value	Multiple lines of text	Optional	Common indicator columns
Indicator goal threshold	Single line of text	Optional	Common indicator columns
Indicator warning threshold	Numbers	Optional	Common indicator columns
Detail link	Single line of text	Optional	Common indicator columns
Update error	yes/No	Optional	
Formatted indicator goal	Hyperlink/picture	Optional	

Create new site content type

Name

Enter a name

Description

Enter description here

Parent content type

Choose the content type that you want to base this content type on.

Category :

Business Intelligence

Content type :

Report

Category

Choose a category for the new content type.

☒ Use an existing category

☐ Create a new category

Category :

Business Intelligence

Push to hub sites

Pushing a content type to hub sites ensures that it is added to lists and libraries in the hub and its associated sites.

Add hub sites

Create

Cancel

Contract Content Center

Documents > New Upload

Name ↓	Last modified	Sharing	File Class	Due Date	Score	+ Add column
06.21.19_PurchaseOrder_TCS	Mon at 8:50pm	Shared	Purchase Order		64	
06.21.19_PurchaseOrder_OSV	Mon at 8:50pm	Shared	Purchase Order		35	
06.21.19_PurchaseOrder_OBV	Mon at 8:50pm	Shared	Purchase Order		12	
LegalFees_Q2	Mon at 8:50pm	Shared				
06.21.19_VendorAgreement_SJD	Mon at 8:50pm	Shared	Vendor Agreement		84	
06.22.19_VendorAgreement_SJD	Mon at 8:50pm	Shared	Vendor Agreement		39	



Release schedule

Countdown to knowledge awareness

Preview / Rolling out

Microsoft Search

- Content Connectors
- Public previews of search connectors
- Search extensibility
- Custom search results page, query alterations

Modern Managed Metadata

- Termsets increased to 1 million

Project Cortex v1

Taxonomy

- Microsoft 365 suite wide experiences for taxonomy management, improved end user controls, term store usage analytics. Improved enterprise content type creation & management

Topic cards & pages

- Mining of knowledge, topic card in search, feedback of knowledge system, knowledge focused web parts, compliance with info barriers

Content understanding

- Content center, including forms processing with AI Builder + custom PowerAutomate template, Machine Teaching, smart ingestion of PDFs and better OCR

Other services

Microsoft Search

- Classic Sites get Microsoft Search
- Scoping controls in search box
- Custom query suggestions
- Video vertical (Stream + ODSP)
- Conversations vertical

Future

Project Cortex vNxt

Topic cards & pages

- Further Microsoft 365 integration, more topic types, mapping across metadata types, increase scope of sources including taxonomy and machine teaching

Enhanced business process automation in Content centre

- File viewers and annotation, deeper integration with information protection e.g. Auto-classification use of retention label

3rd Party Extensibility and APIs

Smart document creation & generation

Other services

Microsoft Search

- Advanced search & extensibility, including Azure Search integration, better use of metadata and attaching workflow to metadata

How AvePoint Compliments and Extends Knowledge Management in Office 365

Full spectrum solutions for the cloud journey

Customer Pain

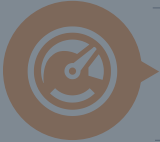
What We Offer



Migration

- Move only what you want/should
- Minimize business disruption

- Broadest variety of legacy and cloud sources, fastest throughput possible
- Flexible architecture for both user and admin driven migrations
- Discovery, analysis and validation capabilities for full migration project support



Backup & Recovery

- Flexibility of recovery to individual objects
- Custom Retention to match SLAs

- Comprehensive coverage of Cloud Services
- Business continuity to recover artifacts without disrupting the business
- Storage and encryption of backup data on customer-defined retention schedules



Management

- Over-privileged end-users with admin control
- Fear of oversharing permissions and content

- Centralized controls for management for Cloud Systems
- Delegated administration prevents over-privileged users from modifying settings
- Auditing and response to unauthorized changes in settings, permissions, etc.



Records

- Capacity planning for Cloud Services
- Automatic records retention on behalf of users

- Assistance in identifying business records beyond user-tagged documents
- Lifecycle management to reduce sprawl and reclaim wasted space
- Customer owned storage to provide isolated records management



Governance

- Confusion over the right cloud service
- Balance between new features and controls
- Over-privileged users with too much control

- Governance of group and site creation process to apply control
- Automated lifecycle management for preserving content within collab services
- Recertification of permissions business purpose for audits



Insights

- Measuring the ROI of key services / content
- Providing content owners with insights on effectiveness of message and content

- Site usage and analytics for Cloud Services
- Identification of key content across sites for owners
- Power-BI embedded dashboards for admins and site owners






Compliance

- Fear of over-sharing information
- Data controls and audits for regulations
- Risk-based reports for responding to security

- Incident management for identifying and resolving over-sharing and sensitive data
- Action policies that can target sensitive content and remediate risk
- Wide platform support covering collaboration beyond Office 365 and SharePoint

Comprehensive Migration Platform

Customer Wants to Migrate...	Other Cloud File Stores (Amazon, Azure, Egnite)	Dropbox	box	Google Drive	Office 365 Tenant to Tenant	Email (G-Mail, IMAP, POP 3, Exchange)	File Shares (On Premises)	SharePoint	slack	Microsoft Teams & Groups	eRoom	documentum	Livelink	Lotus Notes	Quikr	HP TRIM	IBM Connections	Microsoft Office SharePoint 2007
 Fast Lift & Shift	●	●★	●★	●★	●													
	Cloud Fly																	
 Optimized Migration Project		●	●	●	●★	●	●	●	●	●								
		Fly Desktop Edition / Server																
 Legacy Source Migration Project											●	●	●	●	●	●	●	●
											DocAve Migrator							

★ Indicates Preferred Technology

Bridging the gap



Just want to get their work done

Work on multiple systems

Often don't know which classification to use

Don't want to be slowed down by mandatory fields

Cannot be experts on a multitude of systems

Must manage classification & disposition

Are called on to adapt to changing regulations

Require a source of truth for reporting and record integrity



Classification & Taxonomy



Retention & Disposal



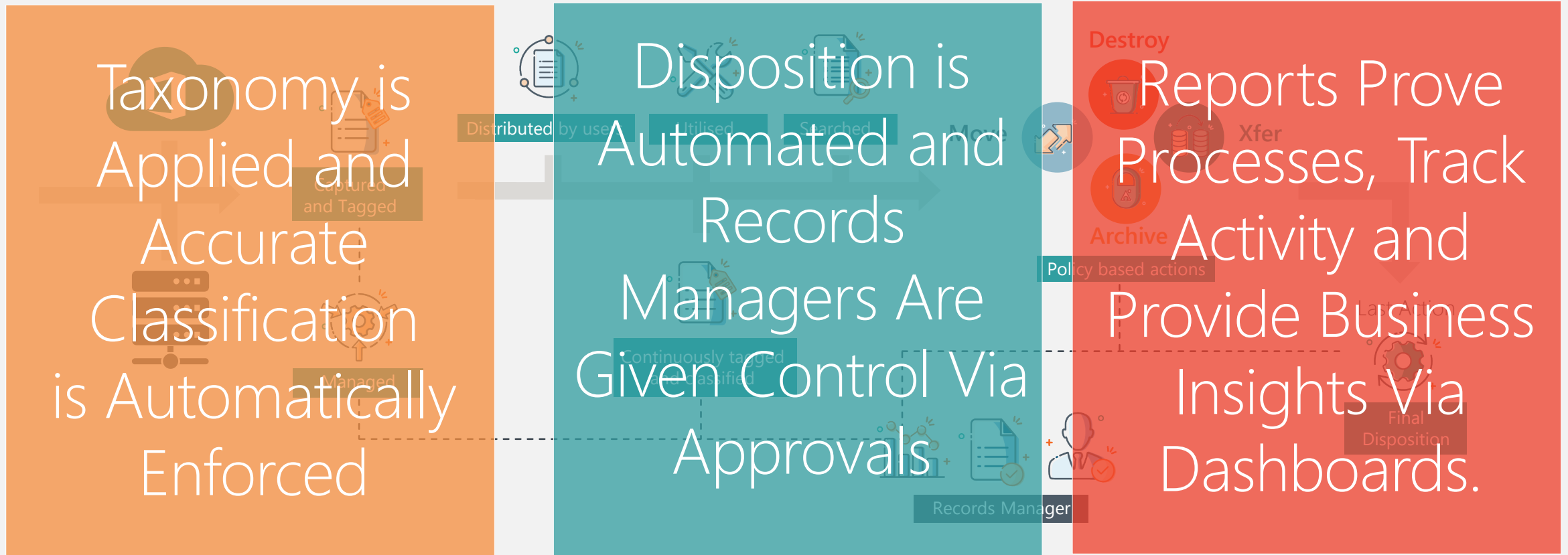
Audit & Reporting



Physical Records



Records Management From Start to Finish





Business Classification Management

Define a set of terms and how these terms can be applied to content to facilitate capture, retrieval, maintenance, disposal, and preservation of SharePoint records.



Business Rule Management

Define rules and actions to enable disposal and preservation activities. If manual approval is enabled in a rule, Record Owners are required to configure approval status for the objects waiting for approval.



Report Center

Configure and view reports to gain a comprehensive understanding of the records, terms and business rules in your environment.



Physical Item Management

Create and process requests to manage physical items including boxes, files, and records in SharePoint physical libraries.



Classification & Taxonomy



Retention & Disposal



Audit & Reporting



Physical Records



Don't Just Take Our Word For It

- *"Office365 takes a modern approach...and a focus on in-place records management. However...it provides no pathway from legacy records management service and may not meet their regulatory needs."*
- *"Deploy third-party records management solutions if the organisation demands graphical file plan management or must adhere to strict regulatory compliance and published standards"*

Gartner.

This research note is restricted to the personal use of duxraymond.sy@avepoint.com.

Microsoft Office 365 Grows Records Management Maturity, but Falls Short for Regulated Industries

Published: 7 September 2018 ID: G00345795

Analyst(s): Joe Mariano, Gavin Tay, Michael Woodbridge

Office 365 takes a modern approach to records management with retention labels and policies, and a focus on in-place records management. However, application leaders should be aware that it provides no pathway from legacy records management services and may not meet their regulatory needs.

Impacts

- Office 365 introduces retention policies and labels features within its Security & Compliance Center; this functionality is currently limited, but shows promise.

AvePoint

AvePoint offers two products for managing records in Office 365. AvePoint Records installs in the customer's data center and is part of the AvePoint cloud/on-premises hybrid suite. It can manage records in SharePoint Server, SharePoint Online and Office 365 as well as file share content (via the use of the DocAve Connector product). AvePoint Cloud Records is a SaaS solution, built and hosted in the cloud and part of AvePoint Online Services; it targets cloud sources only.

According to AvePoint, both products provide a single interface for supporting electronic and physical records, have an information manager dashboard, taxonomy management, business rule configuration to drive retention and disposal, and reporting and auditing capabilities. They build on what SharePoint and Office 365 offer out of the box for classifying content automatically or manually (leveraging the managed metadata service), as well as configuring flexible business rules using any combination of document metadata as rule criteria. Together, the classifications and business rules drive the full content life cycle. The products leverage SharePoint's managed metadata service in order to control the full life cycle of the content, using any piece of document metadata as criteria for a rule.

Gartner, Inc. | G00345795

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Resources

- [Blog about AvePoint's use of Yammer](#)
- [IDA \(Publishing Use Case\)](#)
- [The new Yammer](#)
- [Project Cortex sessions from Ignite](#)
- [Native Mode for Yammer](#)
- [Migration Checklist](#)
- [Records Management eBook](#)



thank you

Gracias

ευχαριστώ

Danke

Grazie

благодаря

Hvala

Obrigado

Kiitos

شكراً

Tak

Ahsante

Teşekkürler

متشكراً

Salamat Po

감사합니다

Cám ơn

شكريه

Terima Kasih

Dank u Wel

Děkuji

நன்றி

Köszönöm

ありがとう
ございます

ໂພນຄຸນຄວັບ

Dziękuję

谢谢

Tack

Mulțumesc

спасибо

Merci

תודה

多謝晒

дядкую

Ďakujem

Ευχαριστώ